

2/1/23

DEPARTMENTAL MEETING

The departmental meeting of Microbiology dept. held under the Chairmanship of Dr. B. Lakshmi Dept-In-Charge to discuss the following agenda.

AGENDA:

1. To appoint guest faculty after interviews.
 2. To celebrate graduation day in the college.
 3. Allocation of V semester papers to the guest faculty.
 4. To conduct I Mid exams for I & III semester students.
- In the departmental meeting held on 2/1/23 at 11am, in the Microbiology dept on the above agenda, the following resolutions were made unanimously.

1. It is resolved to appoint G. Joanna Sharmily as guest faculty for dept of Microbiology.
2. It is resolved to celebrate graduation day on 3rd January 2023. as per the CCE proceedings.
3. It is resolved to allocate V semester papers to the guest faculty G. Joanna Sharmily.
4. It is resolved to conduct I Mid exams for I & III semester students.

Departmental members:

G. Sharmily

B. Lakshmi
2/1/23

3/2/23

DEPARTMENTAL MEETING

The departmental meeting of Microbiology dept held under the Chairmanship of Dr. B. Lakshmi Dept-In-Charge to discuss the following agenda.

AGENDA:

1. To conduct I Mid exams for V Semester students.
2. To conduct National Science day in the department of Microbiology.

In the departmental meeting held on 3/2/23 at 12:30pm in the Microbiology dept on the above agenda, the following resolutions were made unanimously.

1. It is resolved to conduct I Mid exams for V Semester students on 22/2/23.
2. It is resolved to conduct National Science day in the department of Microbiology on 28/2/23 for all semester students. It is planned to conduct open day exhibition for McLaren School students.

Departmental members:

G. Shashwily

B. Lakshmi
3/2/23

6/3/23

DEPARTMENTAL MEETING

19

The departmental meeting of Microbiology dept. held under the chairmanship of Dr. B. Lakshmi Dept. In-Charge to discuss the following agenda.

AGENDA:

1. To conduct II Mid exams for I, III and V semester students.
2. To complete the syllabus for I and III semesters.
3. To conduct practical exams for I & III semester students.

In the departmental meeting held on 6/3/23 at 3:00pm in the Microbiology dept on the above agenda, the following resolutions were made unanimously.

1. It is resolved to conduct II Mid exams for I, III & V semester students as per the schedule given by the examination cell.
2. It is resolved to complete the syllabus for I & III semesters and submit the syllabus completion certificate to the academic cell.
3. It is resolved to conduct practical exams for I & III semesters as per the schedule given by the examination cell.

Departmental members
B. Lakshmi

6/3/23

3/4/23.

DEPARTMENTAL MEETING

The departmental meeting of Microbiology dept. held under the chairmanship of Dr. B. Lakshmi Dept - In charge to discuss the following agenda.

AGENDA:

1. To complete the syllabus for V semester students
2. To organize industrial visit for V semester students.
3. Proposal for new course combination in microbiology.

In the departmental meeting held on 3/4/23 at 11:00am in the Microbiology dept on the above agenda, the following resolutions were made unanimously.

1. It is resolved to complete the syllabus for V semester students, and
· Submit the syllabus completion certificate to the academic cell.
2. It is resolved to organize industrial visit for V semester students on 6/4/23 (Biofertilizer Unit, Samalpet)
3. It is resolved to start a new course combination in Microbiology with Biotechnology and Chemistry subjects from the academic year 2023-2024.

B. Lakshmi

3/4/23

Departmental members:

G. Shanmugam

Microbiology Departmental Meeting

The Departmental meeting of Microbiology department held under the chairmanship of Dr. B. Lakshmi, Department-In-Charge to discuss the following agenda:

- Proposal of New course combination in Microbiology program from the academic year 2023-2024.

In the departmental meeting held on 11-04-23 at 11:30 am in the Microbiology department on the above agenda, the following resolutions were made unanimously.

- It is resolved to start a new course combination in Microbiology with Biotechnology and Chemistry subjects from the academic year 2023-2024.

Signature of Departmental members:

1) G. Anuradha
2) G. Sharmila

B. Lakshmi
Signature of HOD

B. V. J. Panigrahi
11 April 2023

19/4/23.

Departmental meeting

The departmental meeting of Microbiology dept. held under the chairmanship of Dr. B. Lakshmi Dept-In-Charge to discuss the following agenda.

AGENDA:

1. To allocate theory and practical papers to the faculty
2. To map and verify Semester V students in interne and LMS
3. To search the availability of Apprenticeship for Semester V students

In the departmental meeting held on 19/4/23 at 11:00 AM. in the Microbiology dept. on the above agenda, the following resolutions were made unanimously.

1. It is resolved to allocate Semester I - Paper II - Theory & practical and Semester IV - Paper IV - Theory & practical to Dr. B. Lakshmi. It is resolved to allocate Semester IV - Paper V - Theory & practical to G. Joanna Sharmila.
2. It is resolved to cross check the names of the V semester students in the interne list given by the academic cell of the college.
3. It is resolved to inform the girl students regarding apprenticeship opportunity in a mobile company at Tirupati.

B. Lakshmi
19/4/23

Departmental members:

G. Sharmila

DEPARTMENTAL MEETING

15/6/23

The Departmental meeting of Microbiology department held under the chairmanship of Departmental In-charge Dr. B. Lakshmi to discuss the following agenda.

AGENDA:-

- 1) Proposal of Single major system
- 2) Gearing up for I-mid exams
- 3) Status of Internship of IV sem students
- 4) Status of Apprenticeship of VI sem students
- 5) Resignation of GF

In the Departmental meeting held on 13/6/23 at 3:00pm in the Microbiology dept on the above agenda the following resolutions were made unanimously.

- 1) It is resolved to Propose Microbiology as Single major for 2023-24 admissions batch & ^{an} minor with Biotechnology Major combination.
- 2) The faculty are instructed to prepare students & complete the syllabus for I-mid exams.
- 3) IV-semester students were instructed to rejoin to the college from ~~their~~ internship & ^{involve in} preparing the project book.
- 4) VI-semester were still continuing the apprenticeship they were asked to meet the mentor & update the status of their training.
- 5) It is resolved to call for interviews for Guest faculty recruitment as the present GF has resigned due to personal reasons.

Signature of Dpt members -
G. N. V. (S)

Signature of HOD

Scanned by TapScanner

DEPARTMENTAL MEETING

5/5/23

The Departmental meeting of Microbiology dpt held under the chairmanship of Departmental In-charge Dr. B. Lakshmi to discuss the following Agenda.

AGENDA

- 1) To complete 2 units in each theory papers of II & IV sem.
- 2) To complete the process of Internship joining lettering.
- 3) To complete the process of Apprenticeship training.

In the Departmental meeting held on 5/5/23 at 3.00 pm in the Microbiology dpt on the above Agenda, the following resolutions were made unanimously.

1. It is resolved that all the teaching faculty has to complete 2 units before the commencement of summer break i.e., 10/5/23.
2. It is resolved to complete the process of Internship, by providing request letters from the college & collecting the acceptance letters from the internship organization before the summer break i.e., 10/5/23.
- 3) The Apprenticeship process was also done as that of Internship by providing requisition letters & collecting the acceptance letters from Apprenticeship organization.

Signature of Dpt members:

G. Sharmila

Signature of HOD

Scanned by TapScanner